

Accreditation Visit Extension Protocol

Accreditation is an important part of the school review process. It is policy to have regular school Accreditation status visits. Although situations arise that require a school to request a change for a scheduled visit, extensions should rarely happen, and only under adverse circumstances.

Possible reasons for an extension may include natural disasters that affect school operations, i.e. fire, tornado, hurricane, flood, etc.; death or serious illness of key personnel; to balance conference/union scheduling; etc. A change of administration is not a valid reason to grant an extension (a committee works on the self-study document).

Administrative incompetence, such as not completing the self-study, resulting in a visiting team not being able to do an accreditation visit, may result in probationary status, until a status visit takes place. This determination should be a collaborative decision between the Union Office of Education, the Visiting Committee Chair, and the North American Division Office of Education.

Protocols for granting an Accreditation Status visit extension are as follows:

- an elementary school or junior academy asking for and receiving an extension is contracted and approved by the local conference and the local union
- a senior academy asking for and receiving an extension is negotiated between the local union and North American Division Office of Education

Any school requesting an extension must fill out the NAD extension form and have it filled out based on the above protocols. When completed, this form should be forwarded to NADOE by June 1.

All extensions are validated by NADCOA in their July meeting.