

Fact Sheet

To assist Union Conference Offices of Education with *Encounter* Bible processes, a fact sheet has been developed.

It has been established that Union Conference Offices of Education are the “gatekeepers” in providing access to *Encounter* Bible materials and resources. In addition, the Union Conference Offices of Education will host *Encounter* Bible trainings for its Bible teachers as needed, and/or guide them to training videos/modules on Adventist Learning Community (ALC).

Protocol:

To teach Bible in the Adventist system, using *Encounter* materials and resources, the Bible teacher must have received *Encounter* training in one or more of the following ways:

- methods course at college or university that has an *Encounter* component
- direct instruction from an *Encounter* trainer
- viewing and completing of *Encounter* modules on the ALC

Elementary *Encounter*

Union Conference Offices of Education need to:

1. Request logins for curriculum from Martha Ban (marthaban@nadadventist.org)
2. Include:
 - a. full name
 - b. email - verified from educator (Be sure to check spelling/syntax of the email address.)
3. Create new ID account for those individuals trained who are not found in the User Manager.
4. Check off individuals as Elementary Trained in Dashboard User Manager.

Secondary *Encounter*

Union Conference Offices of Education need to:

1. Request logins for curriculum from Martha Ban (marthaban@nadadventist.org)
2. Include:
 - a. full name
 - b. email - verified from educator (Be sure to check spelling/syntax of the email address.)

3. Create new ID account for those individuals trained who are not found in the User Manager.
4. Check off individuals as Secondary Trained in Dashboard User Manager.

Then:

- Following the login creation Martha will distribute the welcome and support emails.

ALC Encounter Training

Encounter Elementary: <https://www.adventistlearningcommunity.com/courses/1132>

Encounter Secondary: <https://www.adventistlearningcommunity.com/courses/1142>

For teachers to obtain an *Encounter* login, they must send a copy of their certificate to their union certification registrar.

ALC Bridge Course

Teachers who have completed secondary *Encounter* training and are required to teach elementary Bible classes must take the Bridge to Elementary course on ALC.

Bridge to Elementary : <https://www.adventistlearningcommunity.com/courses/1172>

Teachers who have completed elementary *Encounter* training are required to teach secondary Bible classes must take the Bridge to Secondary course on ALC

Bridge to Secondary: <https://www.adventistlearningcommunity.com/courses/1173>

Higher Education

Pre-service teachers should not be given an *Encounter* log-in. Once they are hired by a NAD school they can receive their *Encounter* log in after their Union registrar has checked their transcript.

NAD College/University professors who are teaching *Encounter* in their methods courses can contact their Union to request a login once they have completed the training. They will have access to the *Encounter* materials to share with their pre-service teachers.

Notes:

- Only those with current teaching roles are to have a login. We are working with our Data Rollup developers to sync the login on/off with the start/end of roles in User Manager. This is currently in process.
- <http://encounter.adventisteducation.org/> is being transformed to be the *Encounter* Bible website – 1-12 inclusive. The purpose of the website is dual: information of the curriculum & portal to both elementary and secondary files.